

Minutes of the meeting of Church Fenton Community Hub Management Committee
held on Tuesday, 3rd June 2025 at the Bowling Club

1. Present: Paul Brooksby, Chair, David Herbert, Rebecca Hunt, Treasurer, Nigel Thirkill and Gwyneth Stephenson, Secretary.

2. Apologies were received from Sarah Chester and Mandy Thirkill.

3. Minutes of the meeting held on 25th March 2025 were approved Paul Brooksby and Rebecca Hunt.

4. Matters Arising

Paul Brooksby had given a presentation to the Annual Parish Assembly outlining the work done by the Hub. Conversations were had with the other groups attending, but it was hoped that this would take more the form of a round table forum in future years.

5. Reports from Committees.

a) Finance: Rebecca Hunt gave the current financial position and reported that the VAT for the period ended May had been paid. Payment had been received for invoices issued to Ursa Pubs. An amount of £1020.69 had been received but this was not proper to either Hub accounts. Rebecca to ringfence as this would have to be refunded at a later date. All the shareholder payments had been made.

b) Communications: David Herbert had looked into using Hostinger as a website host but after discussion it was agreed that this may not be the most appropriate. Nigel Thirkill and David Herbert to investigate other options. Action NT and DH.

David Herbert requested input for the autumn newsletter. It was suggested that Helena Thirkill write an article about the Community Nest that has recently been set up.

c) Governance: The Parish Council had requested a member's representation on the Hub Committee. The member that they suggested was found unacceptable due a breach of the code of conduct whilst previously being a member. The Parish Council will be asked to provide another Councillor. Action GS

The Code of Conduct is to be reviewed and updated to include the exclusion of any member breaching the code should be excluded for period of one year. Serious breaches to result in permanent exclusion. Rebecca Hunt is to review the terms of reference. Action RH

Nigel Thirkill to investigate public liability insurance to cover the Community Nest and inquire if there was a 'blanket cover' insurance that would include all events held by the Hub. Action NT

d) Projects: A grant application had been received from Church Fenton Village Hall for £50 towards a baby changing station. It was agreed that as this was a temporary measure as the toilet facilities are to be refurbished, this grant would not be required. It had been confirmed that the parents/carers attending the Community Nest brought their own changing mats etc.

A grant of £600 was requested by Kirk Fenton School towards the year 6 leavers event. This was approved.

A grant of £125 was requested to plant flowers on the Village Green. Rebecca Hunt pointed out that payments could not be made to personal bank accounts. It was decided that payment would be made on production of receipts only.

e) Community Nest: Helena Thirkill who runs the initiative had reported that although at present numbers were low it had been well received. The Hub offered to help with advertising both in the newsletter, Fenton in Focus and leaflet printing. The Village Hall committee are to be asked if there is storage available for equipment. Action GS.

6. Future Events:

A joint summer event had been suggested to be held at the White Horse with the Hub making a financial contribution. A 'Big Summer BBQ' has been advertised by the White Horse on Facebook, with tickets only available through a ticketing agency. As no reference was made to the Hub in the advertising of the event Paul Brooksby is to speak to Steve Hawkin about costs and matched funding. Action PB.

7. The White Horse: The review of the property is due to be carried out. Some of the items from the list of actions required from the last review have not been carried out. Operating hours and consistency of same are to be discussed along with the external decoration. Action RH and PB

8. Any Other Business: None

9. The date of the next meeting is Tuesday, 22nd July at the Bowling Club.